

NOTICE OF MEETING

CABINET MEMBER FOR CULTURE, LEISURE AND SPORT

FRIDAY, 21 JULY 2017 AT 9.00 AM

CONFERENCE ROOM A - SECOND FLOOR, CIVIC OFFICES

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If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

CABINET MEMBER FOR CULTURE, LEISURE AND SPORT

Councillor Linda Symes (Conservative)

Group Spokespersons

Councillor Stephen Morgan MP, Labour
Councillor Steve Pitt, Liberal Democrat

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

AGENDA

- 1 Apologies for absence**
- 2 Declarations of interest**

3 **Portsmouth Museums Annual Update (Pages 5 - 22)**

Purpose of report

To review the achievements of Portsmouth Museums Service in 2016/17 and to present the service's operational 'Plan on a Page' (PoP) for the current financial year.

RECOMMENDED:

- (1) That the review of last year's activity and progress and on the delivery of the council's museums strategy is noted, especially the progress made on Transforming the D-Day Museum.**
- (2) Transforming the D-Day Museum continues as planned and as the priority for the museums service.**
- (3) The museums service works with its partners to deliver a number of significant externally funded projects should bids for funding be successful.**
- (4) Work on the new Butterfly House at Cumberland House is completed and a team of volunteers is recruited and trained to support staff with its ongoing operation.**
- (5) The museums service continues to support delivery of the Paulsgrove project 'Capturing the Spirit', working with the project team to showcase the project at Portsmouth Museum.**
- (6) The Decorative Art Gallery at Portsmouth is redisplayed and the loan of a Grayson Perry ceramic from the British Crafts Council noted.**
- (7) The marketing plan for the council's six museums is implemented and visitor surveys undertaken at Cumberland House and Portsmouth Museum using Audience Finder.**
- (8) Collection reviews are carried out on the Vehicle Collection and the Natural Sciences Collection.**
- (9) The expectation of increased income through initiatives such as Waterfront Gifts, taking the Portsmouth Museum café in-house and improving small cash donations given by museum visitors is noted.**

4 **Fees and charges for the D Day Museum (Pages 23 - 34)**

Purpose of report

To propose changes to the admission charges, free entry days and venue hire fees for the D-Day Museum from July 2017 and to propose a change to the venue hire charge for Southsea Castle outside of season.

RECOMMENDED: that the Cabinet Member

- (1) Agrees the new D-Day Museum admission charges as in Appendix A.**
- (2) Agrees flexible pricing for events at D-Day Museum to allow full cost recovery and income generation.**
- (3) Agrees to reduce free entry days at D-Day Museum from 4 to 2 annually.**
- (4) Agrees to introduce a charge for entry to D-Day Museum for Portsmouth City Council managed schools.**
- (5) Agrees that the Museum Service is able to discount tickets up to 75%.**
- (6) Agrees a reduced rate of £200 for the hire of Southsea Castle marquee out of season.**

The following item is for information only

5 Bookfest 2017 Update report (information item) (Pages 35 - 62)

Purpose of report

To update the Cabinet Member on the success of the 2017 Portsmouth BookFest.

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